

ORGANIZATIONAL MEETING
34 9.5 METROPOLITAN DISTRICT
Monday, February 8, 2021 at 1:00 P.M.
Via Teleconference

Steve Schroyer, Director	Term to May 2023
Roger G. Hollard, Director	Term to May 2023
CJ Kirst, Director	Term to May 2023
VACANT	Term to May 2022
VACANT	Term to May 2022

Due to Executive Orders issued by Governor Polis, and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the risk posed by COVID 19, this meeting will be held via teleconferencing and can be joined through the directions below:

Link: <https://zoom.us/j/92399657657?pwd=QkdvUmhuTFBtWmxZZUdjVVdoWlU4Zz09>

Meeting ID: 923 9965 7657

Passcode: 224537

Call-In Number: 1-669-900-9128

NOTICE OF ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Appointment of Officers
5. Consider Adoption of Resolution Declaring Emergency Procedures Authorizing the Holding of Regular and Special Meetings Telephonically (**enclosure**)
6. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes.
7. Consent Agenda – The items listed below are a group of items to be acted on with a single motion and vote by the Boards. Any item may be removed from the Consent Agenda upon request of any Board member.
 - a. Adoption of Resolution Designating the District’s 24-Hour Posting Location (**enclosure**)
 - b. Adoption of Public Records Request Policy (**enclosure**)
 - c. Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule (**enclosure**)
 - d. Approval of Notices to Electors § 32-1-809, C.R.S. (**enclosure**)
 - e. Ratification of Recording of Special District Public Disclosure Documents as required by § 32-1-104.8, C.R.S. (**enclosure**)
 - f. Ratification of Disclosure Notices Required by Service Plan (**enclosure**)
 - g. Adoption of Electronic Signature Policy (**enclosure**)
 - h. Approval of Intergovernmental Agreement with the Town of Mead Regarding the Service Plan (**enclosure**)
 - i. Approval of Cooperation Agreement with the Town of Mead and Mead Urban Renewal Authority (**enclosure**)

8. Insurance & Liability
 - a. Consider Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts (**enclosure**)
 - b. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements (**enclosure**)
 - c. Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association (**enclosure**)
 - d. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (**enclosure**)
 - e. Discuss BMO Worker's Compensation Coverage and Consider Authorizing Filing of Exclusion of Uncompensated Public Officials form for 2021 Policy Period
 - f. Consider Approval of Property and Liability Insurance Limits and Deductibles (**enclosure**)
9. Engagement of Consultants
 - a. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services (**enclosure**)
 - b. Consider Approval of Engagement Letter with CliftonLarsonAllen LLP for Accounting Services (**enclosure**)
 - c. Consider Approval of Contract with Heather Sosa for Website Design Services (**enclosure**)
 - d. Consider Approval of Cost Certification Proposal (**enclosure**)
10. Legal Matters
 - a. Consider Adoption of 2021 Annual Administrative Resolution (**enclosure**)
 - b. Consider Approval of Funding and Reimbursement Agreement with WCR 34 & HWY 25-220, LLC (**enclosure**)
 - c. Discussion Regarding Public Improvements Acquisition and Reimbursement Agreement with WCR 34 & HWY 25-220, LLC (**enclosure**)
11. Financial Matters
 - a. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Number (**enclosure**)
 - b. Discuss and Consider Establishment of Bank Account and Authorize Signers on the Account (with all checks requiring two signatures) (**enclosure**)
 - c. Conduct Public Hearing on 2021 Budget and Consider Approval of Resolution Adopting the 2021 Budget (**enclosure**)
 - d. Other Financial Matters
12. Other Business
13. Adjourn